



2024 Books and Voluntary Contributions

Changes to student book packs 2024

Each year we go to great lengths to source the best products for your child's book supplies. Attention is paid to such things that make a difference to your child's learning that you may not have perhaps noticed. For example, how dark the lines are on the pages, the shiny / matt finish on the paper can make a significant difference. By purchasing through the one supplier, those quality supplies are purchased in bulk and savings are passed on to you.

This year we have taken on parent feedback in relation to books and have amended our process. Therefore, families do not have to place an order for student books and supplies, we will arrange them all for you and they will be sent to your child's class.

Details of what is now covered in our Curriculum Contributions is available on the following pages.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

What am I paying for?

How is the money spent?

Within our school this support has allowed us to continue to run the Stephanie Alexander Kitchen Garden Program, purchase new furniture for the classrooms and improve our buildings and grounds. Next year we plan to continue the Stephanie Alexander Garden Program. We also hope to invest in some playground and grounds works to compliment the new buildings that will be constructed thanks to our recently acquired grant to update our administration and learning spaces.

The office will be open on Monday 29th January and Tuesday 30th January from 9:00am until 4:00pm when you will be able to pay for your curriculum contributions. Any contributions paid by the end of this year or by Tuesday 30th of January 2024 will go into the draw to win an iPad.

Yours sincerely,

Chelsea Granger PRINCIPAL

Ali Lang SCHOOL COUNCIL PRESIDENT



What your contributions pay for:

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum. At Kosciuszko Street Primary School we purchase these items in bulk on behalf of every student, and we ask families make a financial contribution in return.		Amount
<p><i>Classroom consumables, materials & equipment include, but are not limited to:</i></p> <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper</i> • <i>SAKG - Food and seeds and seedlings</i> • <i>Mathematics – numeracy blocks</i> • <i>English – books</i> • <i>Sports – equipment</i> • <i>Science - Equipment</i> • <i>Library Books</i> • <i>Scrapbooks</i> • <i>Exercise books (faint ruled)</i> • <i>Exercise books (dotted thirds)</i> • <i>Exercise books (sky, grass, ground)</i> • <i>Exercise books (grid book)</i> • <i>Display books</i> • <i>A4 loose leaf paper</i> • <i>Jotters/notepads</i> • <i>Diary</i> • <i>Plastic pockets</i> • <i>A4 laminating pouches</i> • <i>A3 laminating pouches</i> • <i>Grey leads</i> 	<ul style="list-style-type: none"> • <i>Calculators</i> • <i>Whiteboard markers (for student use)</i> • <i>Coloured pencils</i> • <i>Textas</i> • <i>Sharpie textas</i> • <i>Crayons</i> • <i>Glue sticks</i> • <i>Highlighters</i> • <i>Sharpeners</i> • <i>Erasers</i> • <i>Rulers</i> • <i>Blu-tack</i> • <i>Scissors</i> • <i>Protractors</i> • <i>Pencil case</i> • <i>Sticky tape</i> • <i>Sticky notes</i> • <i>Manilla folders</i> • <i>Document wallets</i> • <i>Printing and photocopying of learning materials & worksheets</i> 	<p>\$ 155.00</p>
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Compass to support Parent Communication and report writing</i> • <i>Bibliotech (library)</i> • <i>Curriculum Resources</i> 		<p>\$ 50</p>
<p><i>ICT Devices – provision of devices from the shared classroom sets</i></p>		<p>\$ 10</p>
Total Amount		\$ 215.00

Financial Support for Families

Kossie understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund;
- State Schools Relief;
- Second-hand and low-cost options; and/or
- Alternative and confidential payment arrangements, such as payments in instalments.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact *Kylie Hutton* Ph: 03 51742512 | Email: traralgon.ps.kosciuszko@education.vic.gov.au



Payment methods (Please circle)

- *Cash*
- *EFTPOS*
- *Direct deposit to the school’s bank account.
National Australia Bank.
BSB 083-001
Account number: 878448487*

I authorise \$_____ to be charged to my Visa / MasterCard.

Details as follows:

NAME (as on card)																			
CARD NO:					-					-					-				
SIGNATURE																			
CVV Number		VISA		MASTERCARD		EXPIRY DATE	____/____												

Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case-by-case basis, considering individual circumstances.

Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

Our school will also take into consideration the DETs Parent Payment Policy and Guidance, Financial Help for Families Policy, and other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.