



## Education Support Traineeship Kosciuszko Street Primary School

Have you recently finished (or about to finish) year 12 (2023) and are looking to kick-start your career in the education industry with a unique and exciting traineeship opportunity at Kosciuszko Street Primary School Traralgon? The school is currently looking for an energetic, passionate individual who is interested in supporting students with additional learning needs and/or complex social emotional needs. The position is primarily suited to a recent secondary school leaver who wants to pursue a career in the Education industry in the future. People with tertiary qualifications need not apply.

### **The program:**

#### **As a trainee you will:**

- Earn the National Training Wage while you learn
- Take the first steps of your career in the education industry
- Obtain on-the-job training and essential work experience
- Complete a nationally recognised qualification with an approved training organisation -Certificate III in Education Support
- Be well supported by staff working within the school setting, the trainee organisation AFL Sports Ready and training provider
- 12 month placement
- Work 5 days per week
- Support children with additional learning needs

### **Key Responsibilities:**

- Assist teaching staff by performing non-teaching duties
- Assist and participate in learning activities
- Support children with special needs with learning
- Prepare learning areas and activities as directed by the classroom teacher
- Provide individual support as directed
- Assist with the preparation of teaching aids

### **Skills and Experience:**

- Strong written and verbal communication skills
- Able to follow direction
- Ability to work independently and as part of a team
- Good interpersonal skills including the ability to relate to children
- Enthusiasm, motivation and initiative
- A commitment to ongoing personal and professional development

### **Selection Criteria:**

#### **Essential**

- A permanent right to work in Australia
- Successful completion of VCE
- Demonstrated interest in working in the field of Education
- Quality communication, organisation and time management skills
- Working with Children check (or be prepared to process one)

Applications for this position will close on Friday 1<sup>st</sup> December 2023 at 4pm and must include a tailored cover letter indicating how you are suited to the role, an up to date resume/CV and provision of contact details for two nominate referees.

These should be emailed to [traralgon.ps.kosciuszko@education.vic.gov.au](mailto:traralgon.ps.kosciuszko@education.vic.gov.au). Should you require further information please contact either Chelsea Granger, Principal Kosciuszko Street PS 5174 2512 or Yvonne Hemphill, Field Officer, AFL Sports Ready 0408 576 644

